Minutes – Special Called Joint Meeting
Simpson County Planning and Zoning Commission and Board of Adjustments
Monday, July 28, 2025, 6:30 PM
Simpson County Historic Courthouse - Second Floor Courtroom
100 Courthouse Square, Franklin, KY 42134

Members in Attendance: Jordan Hawkins and Clay Jordan.

Members Absent: Jerry Summers.

Others Present: Chris Tomlinson, Mikala McClain, Susan Sablesak, Robert Palmer, Nelson Slaughter, Mike Hastings, Jeff Henderson, Chad Konow, Gary Sliger, Stephanie Hastings, Paxx Burk, and Mason Barnes.

Simpson County Planning and Zoning Interim Administrator, Mikala McClain, called the meeting to order at 6:30 PM, and appointed Jordan Hawkins as acting Chairman.

Chad Konow opened with prayer.

NEW BUSINESS

The Simpson County Planning and Zoning Commission addressed the first item on their agenda.
Please see their minutes for further details.

Simpson County Judge Executive to Administer the Oath of Office for the Simpson County Planning and Zoning Board of Adjustments Members.

Simpson County Judge Executive, Mason Barnes, administered the Oath of Office to Simpson County Planning and Zoning Board of Adjustments members Jordan Hawkins and Clay Jordan

The Simpson County Planning and Zoning Commission addressed the second item on their agenda.
Please see their minutes for further details.

Discussion and Action Regarding the Hiring of the Simpson County Planning and Zoning Commission Attorney.

Mikala McClain informed the board members that Hon. Chris Tomlinson has agreed to serve as the Simpson County Planning and Zoning Attorney.

Mr. Tomlinson stated that he has been researching planning and zoning law to prepare for this position and is excited to start.

A motion was made by Clay Jordan and seconded by Jordan Hawkins to hire Chris Tomlinson as the Simpson County Planning and Zoning Board of Adjustments Attorney. All members voted in favor of the motion.

The Simpson County Planning and Zoning Commission addressed the third item on their agenda.
Please see their minutes for further details.

The Simpson County Planning and Zoning Commission appointed a chairman.
Please see their minutes for further details.

Appointment of Simpson County Planning and Zoning Board of Adjustments Officers (Chairman, Vice Chairman, and Secretary).

A motion was made by Clay Jordan and seconded by Jordan Hawkins to nominate Jordan Hawkins as Chairman of the Simpson County Planning and Zoning Board of Adjustments. All members voted in favor of the motion.

The Simpson County Planning and Zoning Commission appointed a vice chairman.
Please see their minutes for further details.

A motion was made by Jordan Hawkins and seconded by Clay Jordan to nominate Clay Jordan as Vice Chairman of the Simpson County Planning and Zoning Board of Adjustments. All members voted in favor of the motion.

The Simpson County Planning and Zoning Commission appointed a secretary.
Please see their minutes for further details.

A motion was made by Jordan Hawkins and seconded by Clay Jordan to nominate Mikala McClain as Secretary of the Simpson County Planning and Zoning Board of Adjustments. All members voted in favor of the motion.

The Simpson County Planning and Zoning Commission addressed the fourth item on their agenda.
Please see their minutes for further details.

Presentation and Action Regarding the Proposed By-Laws for the Simpson County Planning and Zoning Board of Adjustments.

Mikala McClain informed the board members that as part of the by-laws they would need to establish a meeting date and time.

Chairman Jordan Hawkins informed Clay Jordan that the joint board previously met on the last Monday of every month at 5:30 PM.

A motion was made by Clay Jordan and seconded by Jordan Hawkins for the Simpson County Planning and Zoning Board of Adjustments to meet the last Monday of each month at 5:30 PM. All members voted in favor of the motion.

A motion was made by Clay Jordan and seconded by Jordan Hawkins to accept the Simpson County Planning and Zoning Board of Adjustments By-Laws. All members voted in favor of the motion.

REMARKS

County Judge Executive Mason Barnes thanked the members of the Planning and Zoning Commission and Board of Adjustments for their willingness to serve on these boards.

Chris Tomlinson informed the members of both boards that he had provided them with his business card and advised them to contact him anytime they had a question.

Mikala McClain told the members of both boards that they would need to complete 8 hours of training every 2 years, and that she would send them information regarding training opportunities as they become available.

A motion was made by Clay Jordan and seconded by Jordan Hawkins to adjourn the meeting at 6:58 PM.

Respectfully Submitted:

Mikala McClain, Secretary

Jordan Hawkins, Chairman